



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
January 10, 2023**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

**INVOCATION
& PLEDGE:** David L. Carmichael, Chairman

PRESENT: David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk

MINUTES:
1. The December 13, 2022 Work Session Minutes and the December 13, 2022 Board Meeting Minutes were available for review.

ANNOUNCEMENTS:
Team Paulding: Employee of the Month January 2023: Taylor McBee, State Court Deputy Clerk aired for the Commissioners and audience.

The Board of Commissioners recognized the Paulding County Department of Transportation for receiving the “Best Small Project of Significance in the State of Georgia in 2022” award for the Traffic Control Center from the Intelligent Transportation Society of Georgia (ITS Georgia), and the 2022 “Georgia Section Agency Achievement Award” for the Traffic Control Center and ATMS projects, from the Georgia Section of the Institute of Transportation Engineers (GA ITE).

INVITED GUESTS: None

BID AWARDS:
2. Approve the purchase of a Single Axle 33,000 lb. GVW Flatbed Dump Truck from Peach State Truck Centers in the amount of \$123,593.00:
Discussed action to approve the purchase of a Single Axle 33,000 lb. GVW Flatbed Dump Truck from Peach State Truck Centers in the amount of \$123,593.00. Tabitha Pollard, Finance Director stated this is a budgeted replacement vehicle bought off the State Contract. The County’s current Flatbed Dump Truck is having mechanical issues.
3. Approve the purchase of a Tandem Dump Truck from Peach State Truck Centers in the amount of \$163,062.00:
Discussed action to approve the purchase of a Tandem Dump Truck from Peach State Truck Centers in the amount of \$163,062.00. Tabitha Pollard, Finance Director stated this is a budgeted replacement vehicle bought off the State Contract. The County’s current Tandem Dump Truck has high millage and is out of service.

REPORTS FROM COMMITTEES & DEPARTMENTS:
James Stokes, Chief Appraiser, Board of Assessors spoke on Homestead Exemptions.

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:
4. Adopt Ordinance 23-02 an Ordinance amending the Paulding County Development Regulations regarding Horizontal Street Alignment.
5. Adopt the Director of Water System job description.
6. Adopt the Director of Public Services job description.
7. Adopt the Director of Property Management job description.

8. *Approve the Chairman to enter into an Agreement with NGL & Erosion Control for the FY 2023 Countywide Shoulder Maintenance Services Contract, in the amount of \$854,622.00. The Contract provides multiple cycles for mowing, trimming and litter pick up on 521 miles of County roads and 21 miles of four-lane State highways.*
9. *Approve the Chairman to enter into an Agreement with Kelly Landscapes Management, to renew the FY 2023 Roadway Right-of-Way Turf Maintenance Services Contract in the amount of \$199,422.64.*
10. *Adopt Resolution 23-01 Appointing Gary Griswell to fill the unexpired term of Robert D. Gober on the Paulding County Board of Assessors. Term expires December 31, 2024.*
11. *Paulding County Airport Authority Board; with a term of January 10, 2023 through December 31, 2026:*

<i>Trey Studstill</i>	<i>BOC Appointment</i>
<i>Tommy Morris</i>	<i>BOC Appointment</i>
12. *Appoint Lydia Hallmark to the Alcohol License Review Board with at term of January 10, 2023 through December 31, 2024.*
13. *Animal Control Board; with a term of January 10, 2023 through December 31, 2023:*

<i>Jason Flatt</i>	<i>Chairman's Appointment</i>
<i>Jessica Gullett</i>	<i>Post 1 Appointment</i>
<i>Jennifer Farrell</i>	<i>Post 2 Appointment</i>
<i>Charles Spann</i>	<i>Post 3 Appointment</i>
<i>Suzanne Baker</i>	<i>Post 4 Appointment</i>
14. *Reappoint Paula Ketchum to the Board of Health, with a term of January 10, 2023 through December 31, 2028.*
15. *Cemetery Preservation Board; with a term of January 10, 2023 through December 31, 2023:*

<i>Todd Tibbitts</i>	<i>Chairman's Appointment</i>
<i>Nancy Hollingshed</i>	<i>Post 3 Appointment</i>
<i>Mike Pickett</i>	<i>Post 4 Appointment</i>
16. *Fire Advisory Board; with a term of January 10, 2023 through December 31, 2023:*

<i>Emory Gordy</i>	<i>Chairman's Appointment</i>
<i>Matt Mason</i>	<i>Post 1 Appointment</i>
<i>Randy Richards</i>	<i>Post 2 Appointment</i>
<i>Robert Owens</i>	<i>Post 3 Appointment</i>
<i>Chris Wheeler</i>	<i>Post 4 Appointment</i>
17. *Keep Paulding Beautiful Commission; with a term of January 10, 2023 through December 31, 2025:*

<i>Curtis Miller</i>	<i>Chairman's Appointment</i>
<i>Jud Sewell</i>	<i>Post 1 Appointment</i>
<i>Gary Goswick</i>	<i>Post 1 Appointment</i>
<i>Bob Banks</i>	<i>Post 3 Appointment</i>
<i>Donna Alsobrook</i>	<i>Post 3 Appointment</i>
<i>Ashley Hatcher</i>	<i>Post 4 Appointment</i>
<i>Britney Haygood</i>	<i>Post 4 Appointment</i>
<i>Christen Thomas</i>	<i>At-Large Member</i>
18. *Planning Commission; with a term of January 10, 2023 through December 31, 2023:*

<i>Jacob Wix</i>	<i>Chairman's Appointment</i>
<i>James Steele</i>	<i>Post 1 Appointment</i>
<i>Ellis Astin</i>	<i>Post 2 Appointment</i>
<i>Roger Leggett</i>	<i>Post 3 Appointment</i>
<i>Jody Palmer</i>	<i>Post 4 Appointment</i>
19. *Reappoint Tommy Morris to the Industrial Building Authority with a term of January 10, 2023 through December 31, 2025.*

- 20. Reappoint Michelle Boatright and Michele Craig to the Region One Department of Behavioral Health & Developmental Disabilities (DBHDD) Advisory Council with a term of January 10, 2023 through December 31, 2023.**
- 21. Water and Sewer Board; with a term of January 10, 2023 through December 31, 2023:**
- | | |
|------------------------|-------------------------------|
| Bobby Hollis | Chairman's Appointment |
| Bobby Maddox | Chairman's Appointment |
| David Barnett | Chairman's Appointment |
| Jeremiah Fields | Post 1 Appointment |
| Michael Craton | Post 2 Appointment |
| Jim Smith | Post 3 Appointment |
| Wayne Kirby | Post 4 Appointment |
- 22. Zoning Board of Appeals; with a term of January 10, 2023 through December 31, 2023:**
- | | |
|----------------------|-------------------------------|
| Lamar Clark | Chairman's Appointment |
| Dave Roberts | Post 1 Appointment |
| Jack Hart | Post 2 Appointment |
| Robert Owens | Post 3 Appointment |
| Jerry Johnson | Post 4 Appointment |

OLD BUSINESS: None

NEW BUSINESS:

- 23. Adopt Ordinance 23-01 Amending Chapter 6 of the Official Paulding County Code to provide for the Issuance of Packaged Distilled Spirits Licenses and to provide amendments to the Chapter consistent with State Law:**

Discussed action to adopt Ordinance 23-01 Amending Chapter 6 of the Official Paulding County Code to provide for the Issuance of Packaged Distilled Spirits Licenses and to provide amendments to the Chapter consistent with State Law. Jayson Philips, County Attorney stated this is a new Ordinance that will regulate the package sales of Distilled Spirits, also known as Liquor. It was placed on the ballot in 2022, 73% of Paulding County voted to allow the sale of Distilled Spirits in the unincorporated parts of Paulding County. There will be two (2) Package Stores allowed in the County, one in the Cedarcrest/Seven Hills area and one in the New Georgia area. Applications to own and operate one of the Package Stores will be taken for sixty (60) days starting March 6, 2023. Each applicant must meet several qualifications. Once the application period closes the Marshals Beareu and Community Development will review the applications to insure all of the requirements are met. If there are multiple applicants that qualify one applicant will selected by the Alcohol License Review Board through a Lottery System. State Law provides what type of products can be sold. These stores will be allowed to sell alcohol, alcohol related products, mix products as well as cigars and cigarettes. Mr. Philips further stated this Ordinance will insure everything in the current code is consistent with State Law.

- 24. Confirm the Economic Development Board nominations with a term of January 10, 2023 through December 31, 2023:**

Keith Dunn	Post Commissioner's Appointment
Greg Perry	BOC Appointment
Ford Thigpen	BOC Appointment

Chairman Carmichael asked County Manager, Frank Baker to explain why this Board nomination was not a Consent Agenda Item.

Frank Baker stated it is to allow Commissioner Dunn to vote on the Consent Agenda Items. Commissioner Dunn will have to abstain from voting on this item due to a conflict of interest being one of the nominees.

- 25. Approve the Chairman's Nomination of Ray Wooten as the Paulding County Water System Director:**

- 26. Approve the Water System to partner with SERVLIN to provide Leak Insurance:**

Discussed action to approve the Water System to partner with SERVLIN to provide Leak Insurance. Ray Wooten, Interim Water Systems Director stated in the past the County has had a certain way of treating those with high water bills due to a leak. SERVELINE has been working with 42 municipalities through out the State of Georgia. This will provide a \$2,500.00 adjustment from a leak to be handled by SERVELINE. If a residence is on both County water

and sewer they would be eligible to receive \$2,500.00 for each. The cost would be \$1.10 per month for water only residence and \$1.70 per month for water and sewer residence.

Commissioner Stover asked if proof the leak has been repaired by a plumbing company is required or can the homeowner repair the leak themselves.

Mr. Wooten stated a summary of the usage would tell if the leak was repaired, then you would turn your receipts for materials to SERVELINE for reimbursement.

Chairman Carmichael asked if we are ahead of the game getting Leak Insurance compared to the other surrounding municipalities.

Mr. Wooten stated forty-two (42) other municipalities currently have Leak Insurance, including Bartow and Polk County.

Commissioner Galloway asked if the \$2,500.00 adjustment would only be allowed for one (1) leak, per year.

Mr. Wooten stated it will cover a three month period up to twice a year.

Frank Baker asked if it is per meter.

Mr. Wooten confirmed it is per meter.

Commissioner Stover asked if it is only for Residential.

Mr. Wooten confirmed it is strictly for Residential.

27. Discuss action to reappoint Chris Wheeler as the Post Commissioner's Appointee to the Ethics Board, with a term of January 10, 2023 through December 31, 2025:

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Carmichael asked the Commissioners if they had any comments or announcements.

Chairman Carmichael announced for the 4th year in a row the Human Resource Department has been awarded a Employee Safety Grant.

Commissioner Galloway announced there will be a Job Fair hosted by the Paulding County Sheriff's Department held at the Paulding County Administration Building on Saturday February 4, 2023 from 10am-2pm.

EXECUTIVE SESSION: None

ADJOURNMENT: Brian Stover mad a motion to adjourn, seconded by Keith Dunn. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.